

ISO 45001:2018 MIGRATION GUIDELINES

As a CCAS certified OHSAS 18001 certified client, I am writing to inform you that for all certified 18001 registered organisations “The International Accreditation Forum “(IAF) has stated that registered organisations will have 3 years from the date the standard was released **12th March 2018**, to migrate their OHSMS to become compliant to the new standard and therefore become certified to ISO 45001: 2018.

All current existing certificates to OHSAS 18001:2007 will expire three years after release and publication of ISO 45001:2018 i.e. 12 March 2021.

Migration from OHSAS 18001:2007 to ISO 45001:2018 may be achieved during a single visit. A minimum of one day additional time shall be added to the duration of a routine surveillance/ re assessment to effectively evaluate the changes and effectiveness of implementation. Based on IAF MD-21:2018 – issue 1.

If a client’s OHSAS 18001:2007 certificate expires before they are able to fully migrate to the ISO 45001:2018 standard, they may be re-registered to OHSAS 18001:2007 (subject to a cut-off period to allow for subsequent migration).

The expiration date of this re-registered certificate will be within the three year anniversary of the release of ISO 45001:2018.

A new certificate to the 2018 version of the standard will be issued when it can be satisfactorily demonstrated that a certificated client has fully met the requirements of ISO 45001. It is important to note that all non-conformities raised (if applicable) must be formally closed out whereby corrective actions for any minor non-conformances raised must be provided to and accepted by a member of the CCAS audit team and by an independent technical reviewer before certification can be granted and issued.

Prior to the Migration Audit being undertaken, clients are required to complete the CCAS ISO 45001:2018 Gap Analysis Document. Clients are also encouraged to complete an internal audit and management review against the new standard, as this exercise serves both to ensure that all requirements have been addressed in the management system and to provide easy reference to these requirements during the migration audit. As a minimum, organisations must have completed a formal gap analysis and reviewed the outcome with Top Management at management review or an equivalent activity.

MIGRATION CERTIFICATION PROCESS

Based on the three-year migration timeline, CCAS has developed the following process for CCAS registered organisations that currently hold OHSAS 18001:2007 management system approval with CCAS:

MIGRATION AT ANNUAL ROUTINE SURVEILLANCE/RE ASSESSMENT AUDITS

- a) The migration audit will be conducted at the time of annual surveillance or recertification audit.
- b) Additional mandatory time will be added to the audit duration in order to allow the completion of a full and effective migration assessment against the new standard requirements.
- c) The additional time will be a minimum of one day. Additional time will be determined according to unique criteria of the organization. This will be determined by CCAS. To find out your specific migration audit duration please contact a member of the CCAS team on 01543 509533.
- d) If successful, CCAS will issue a new certificate with the valid until date/ expiry date as follows:
 - a. At a surveillance audit - this will reflect the previous certificate (18001) expiry date.
 - b. At a re-certification audit – a new three year certificate which will be aligned to the three year certification cycle will be issued.
 - c. In the circumstance where the three year certification cycle has been restricted by the end of the migration period, and the migration has taken place during a surveillance audit, the certificate expiry date will be aligned to three years from the date of the previous reassessment or initial certificate issue date.